

Plaintiff,)
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Defendant.) Case No. _____

Telephone: _____

SHERIFF'S FEES	Service and return_____	\$_____
	Miles_____	\$_____
	Total_____	\$_____

Sheriff of _____County

I certify that I served this summons on defendants as follows:

(a) -- (Individual defendants -- personal):

By leaving a copy thereof and a copy of the complaint with the defendant personally. [The officer or other person making service shall (a) identify as to sex, race, and approximate age of the defendant with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of day when the summons was left with defendant.]

DATE & TIME OF SERVICE

(b) -- (Individual defendants -- abode):

By leaving a copy thereof and a copy of the complaint at the usual place of abode of each individual defendant with a person of his family, of the age of 13 years or upwards, informing that person of the contents of the summons. [The officer or other person making service, shall (a) identify as to sex, race and approximate age of the person, other than the defendant with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of the day when the summons was left with such person.]

DATE & TIME OF SERVICE

and also by sending a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode, as follows:

Name of defendant	Mailing address	Date of mailing
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(c) -- (Corporation defendants):

By leaving a copy thereof and a copy of the complaint with the registered agent, officer or agent of each defendant corporation, as follows:

Defendant corporation	Registered agent, officer or agent	Date of service
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(d) -- (Other service):

Sheriff of _____County

By: _____Deputy